

# MINUTES – BOARD



## Britannia Board Meeting Sept 10, 2025

### Via Zoom and Conference Room

**PRESENT:** Sonia Blair (VSB), Tom Chang, Adrienne Denham, Tom Digby (VPB), Pamela Dudas, Kate FitzPatrick, John Flipse, Ariela Friedmann, Carly Friesen, Nigel Haggan, Pat Hogan, Collis Hunter, Kristen Hyodo, Vera Jones, Maddie Lafleur (VSB), Norm Leech, Christine McCallum, Nicki McGowan, Julia McKnight (VPL), Adrienne Nicholas, Craig Ollenberger, Terumi Squibb, Ross Stewart, Naina Varshney

**STAFF:** Cynthia Low, Marina Montiel (recording), Peter Odynsky, Jeremy Shier.

**REGRETS:** Suzette Amaya, Susanne Dahlin, Jacky Hughes

#### Call to Order

Naina Varshney called the meeting to order at 6:02pm.

#### Welcome and Land Acknowledgement

Naina Varshney shared gratitude and acknowledgement of the unceded ancestral lands of the x<sup>w</sup>məθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlílwəta? (Tseil-Waututh) Peoples.

#### 1. INTRODUCTIONS

#### 2. ADDITION OF TOPICS

No additions.

#### 3. MOTION TO APPROVE THE AGENDA

Craig Ollenberger / Nicki McGowan

**ADOPT BY CONSENSUS**

#### 4. MOTION TO APPROVE THE MINUTES OF July 9, 2025.

Adrienne Nicholas / Craig Ollenberger

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## 5. PARTNER'S REPORTS

### a. VPB - Tom D

Renovations are underway at Britannia; the rink is not scheduled to reopen until the end of December. The Capital Plan for the City will be completed over the next 8 months. Britannia pool has been included as a top priority for renewal.

On Monday Sept 15, 2025 the Parks Board will meet to discuss TransLink bus service having a route through Stanley Park with an added amendment to add a permanent bike lane in Stanley Park. After backlash against a new Harry Potter-themed attraction in Stanley Park, the Parks Board is considering cancelling the contract. Contact the Parks Board if you have comments.

### b. VPL – Julia

With National Day for Truth and Reconciliation approaching on September 30, the VPL website has many resources for those looking to learn more or need to access support and healing. In collaboration with IRSSS, Connection to Kith and Kin will start up again on Tuesdays from Oct21 to Dec16, 2025. Programming starting up this Fall including tech support on Fridays and Teen ESL starts on Tuesday Sept 23.

### c. VSB – Sonia/Maddie

Sonia: Approximately 595 students registered at the Secondary School this year. The newly repainted basketball court revamped by Buckets and Borders has officially opened which involved a lot of participation from students and partnerships. The school BBQ for staff and students will be held on the courts. This year's priorities are numeracy, engagement and attendance. The Environmental Club has plans for a mural near the outside of the courts.

Maddie: Currently we are collaborating with the Teen Centre and recently hosted a Welcome Back BBQ outside the Teen Centre. Everyone in attendance received a Britannia t shirt. Also working with WCT to run afterschool programming which has been very successful.

## 6. ADMINISTRATION REPORTS

### a. Community Recreation Coordinator, p.6-7 - Peter

- Audits for safety took place throughout August.
- Skylights are a work in progress due to a supply chain issue
- Rink is still closed, hopefully will reopen at the end of December

### b. Executive Director, p.8 – Cynthia

- Main focus over the summer was data collecting for the Strategic Plan
- Collaborating with working groups on the Strategic Plan

- c. Manager of Administrative Services, p.9-23 – Jeremy
  - The 2025 year will end in an expected deficit due to the website redevelopment and Child Care merger. With the rink closure we are not hitting the same revenues on our City Budget.
  - The web redesign is nearly complete and the launch will be announced at the AGM
  - We successfully hired a new FT Facility Support Clerk, RPT Pool Cashier and FT Communications Assistant who is schedule to start on Oct. 1, 2025
- d. Manager of Child Care Services, p.33-52 - Jacky
  - The merger with Grandview Terrace and Eagles childcare took place during the first week of September.
- e. Manager of Organizational Change, p. 53 – Suzette
  - Working on revising policies and procedures to decolonize these practices.
  - Attended Expo with the programming team which both Suzette and Fraser were instrumental in putting together.

## 7. OLD BUSINESS

- a. Strategic Plan DRAFT - Cynthia
  - 400 surveys were returned, 4 listening circles held and 1 staff workshop
    - o What is our purpose?
    - o Who is thriving?
    - o Who needs support?
    - o How can we help them to thrive?
  - The Strategic Plan for 2026 – 2030 to be approved in the December board meeting.
- b. Child Care – Cynthia
  - The merger has occurred operationally with an increase from 75 to almost 300 child care spots.
  - Jacky hosted an all day training session with 65 new staff members.
  - We are still providing administration to two unions, BCGEU and CUPE15
- c. Britannia Art Gallery Update – Cynthia
  - The Gallery is still on pause which started in June
    - o Plan to have a soft launch in October and December
  - A Shared Values document was created and presented to the Arts and Culture Committee and the VPL and is still being workshopped by both groups before going to the consultant to review.

## 8. NEW BUSINESS

### a. Fund Development Committee, P.26

- In order to have board priorities met, we are moving to a fundraising board.
- Plans to for a 50<sup>th</sup> Anniversary Gala to launch this initiative

### MOTION TO STRIKE A FUND DEVELOPMENT COMMITTEE

**Craig Ollenberger / Nicki McGowan**

**ADOPT BY CONSENSUS**

### b. Britannia Community Services Foundation Revisions

- Recommendation: That the Britannia Board of Management revise the governing documents of the Britannia Foundation to align with the Society dreams, vision, mission, goals and objectives. That these governing documents clarify the terms and conditions of funds under the stewardship of the Foundation which includes how funds should be treated and requests and expenses addressed.

### MOTION TO GO AHEAD WITH WORK ON THE SEPT 2, 2025 BRIEFING NOTE RE: FOUNDATION RECOMMENDATION

**Craig Ollenberger / Adrienne Nicholas**

**ADOPT BY CONSENSUS**

### c. Policy Development: OH&S, Honorarium Policies

- OH&S Policy updated to align with City of Vancouver for safe work place.
- Honorarium also updated to align with City of Vancouver.
  - o New policy does not collect SIN numbers.
  - o If the honorarium issued is more than \$500 we will continue our practice of getting a SIN number for those payments.
  - o Correction to policy, Section 1:D, should read as follows:  
*Honoraria are not negotiated.*
    - *The giving of, or amount of, Honoraria are not negotiated with a recipient.*

### MOTION TO APPROVE OH&S POLICY

**Nicki McGowan / Ariela Friedmann**

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### MOTION TO APPROVE HONORARIUM POLICY WITH TYPO CORRECTION

**Nicki McGowan / Adrienne Nicholas**

**ADOPT BY CONSENSUS**

# MINUTES – BOARD



## 9. CONSENT ITEMS

- a. Arts & Culture
- b. Grandview Woodland Food Connection
  - o Retract bullets 1 & 3 from report
- c. Executive
- d. Finance
- e. ReconciliAction Circle

## MOTION TO ACCEPT CONSENT ITEMS

**Pamela Dudas / Adrienne Nicholas**

**ADOPT BY CONSENSUS**

## 10. IN CAMERA

## MOTION TO GO IN CAMERA

**Adrienne Nicholas**