Britannia Community Services Centre
1661 Napier Street
Vancouver BC V5L 4X4

ROOM RENTAL REQUEST FORM Date:

Contact Information			
First Name		Last Name	
Organization Name		Non profit status: Yes No Reg #_____ Contact us with your Reg # for Non-profit rates to be applied.	
Address			
Postal Code		Phone number	
Email			

Event Information			
Event Name			
Event Description			
Date requested		# of participants	
Start Time		am ☐ pm ☐	**Set up/clean up should be included in your start time/end time.**
End Time		am ☐ pm ☐	**Groups are responsible for returning tables/chairs to original location**

Gym C	☐ $102	Gym D	☐ $102	CFEC	☐ $114
RAR	☐ $38	Rink Mezz	☐ $114	FAR	☐ $38
Cafeteria	☐ $75	All Weather Field	☐ $270 (hourly) $2100 (daily)	Oval Field	☐ $270 (hourly) $2100 (daily)

Is your event religious/political in nature?	☐ Yes If yes, please explain: ☐ No
Will your event be advertised, open for the public to attend or private invitation only?	☐ Yes, my event will be advertised to the public ☐ No, my event will not be advertised to the public
Will the media be present at your event?	☐ Yes ☐ No
Will you be selling tickets/charge admission for your event?	☐ Yes ☐ No
Will you be selling alcohol at your event?	☐ Yes ☐ No
Will you be serving food/beverage at your event?	☐ Yes ☐ No
Will you be playing recorded/copyrighted music at your event? (Group are responsible for bringing own sound equipment - no equipment provided)	☐ Yes, music only (no dancing) ☐ No ☐ Yes, music and dancing ☐ Yes, live original music

Contact: britanniafacilitysupport@vancouver.ca 604-718-5812