

Planning and Development Committee



- a) The Planning and Development Committee (P+DC) makes recommendations to the Britannia Board of Management in matters concerned with the long-term development of Britannia.
- b) The Planning and Development Committee develops and recommends strategies for the implementation of the long term goals, as established by the Board in relation to community needs.
- c) The Planning and Development Committee reviews specific projects in the context of the overall development of the Britannia organization.
- d) The Planning and Development Committee promotes the broad concerns and strategies of Britannia's development to the Britannia community.
- e) The Planning and Development Committee assists other Britannia committees in interpreting the long-term vision of Britannia in the Community.

GUIDELINES:

- a) The Planning and Development Committee consists of a minimum of three members, of whom at least two will be members of the Board.
- b) The Chair of the Planning and Development Committee will be a member of the Board.
- c) The Board of Management appoints the Chair and the Committee members.
- d) A quorum of the Planning and Development Committee is three members, of whom two will be Board members.
- e) Motions are made and seconded by any members of the Committee; decisions are made by consensus or, in the case of formal motions, by majority vote.

MEETING SCHEDULE:

The Planning and Development Committee normally meets on a monthly basis from August through to June. The date each month varies according to the availability of the members. Special meetings can be called by the Chair.

AUTHORITY FOR THE COMMITTEE

The Planning and Development Committee was created in 1991, as part of a restructuring of the Board committees. The August 1991 Board meeting approved its mandate to coordinate major initiatives emanating from the many different parts of Britannia. This mandate, with slight updating, was accepted by the Board of Management at its September 1998 meeting.

REPORTING PROCEDURES

The Planning and Development Committee reports to the Board of Management through its minutes, as well as through other reports as necessary.