

# MINUTES – BOARD



## Britannia Board Meeting November 9, 2022

### Via Zoom and Conference Room

- PRESENT:** Annie Danilko, Pamela Dudas, Naina Varshney, John Flipse, Susanne Dahlin, Ariela Friedmann, Pat Hogan, Craig Ollenberger, Stephanie Slen, Oliver Tennant, Emma Xu, Randy Gatley, Maddie Lafleur, , Carmen Cho
- STAFF:** Jeremy Shier, Jacky Hughes, Peter Odynsky, Raquel Lu, Kathy Whittam (Recording)
- REGRETS:** Matt Smith, Farren Gillaspie, Vera Jones, Ashki Shkur, Cynthia Low, Rose Mackenzie

Annie called the meeting to order at 6:05PM

#### Welcome and Land Acknowledgement

- Randy

#### 1. Approval of Agenda

##### MOTION TO APPROVE AGENDA

Susanne Dahlin/ Pat Hogan

CARRIED

#### 2. Approval of Minutes of Oct 12, 2022

##### MOTION TO APPROVE MINUTES AS AMENDED

Susanne Dahlin/ Pamela Dudas

CARRIED

#### 3. New Business

Foundation Donation (Jeremy)

- Briefing note p.8
- Details on annual surplus policy
- Split into 2 funds – development fund
- Transfers not happen in past 2 years
- Finance committee analysis – an do transfer surpluses
- Recommendation with caveat that 5 year plan is in motion
- \$50,000 in liquid form to use if need be

**MOTION TO TRANSFER \$295,857 FROM ITS DISCRETIONARY RESERVE TO THE BRITANNIA FOUNDATION, IN WHICH \$261,050 BE ALLOCATED TO THE FOUNDATION FACILITY RENEWAL CAPITAL FUND AND \$34,807 BE TRANSFERRED TO THE FOUNDATION DEVELOPMENT FUND AND TO DIRECT THE FOUNDATION TO LEAVE \$50,000 IN LIQUID FORM.**

Susanne Dahlin/ Naina Varshney

CARRIED

Decolonization guest (Pamela)

- Reconciliation in Action talking a lot about decolonization
- Looking at getting a guest for future Board meeting so we can start work on decolonization

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- Get us on the right track
- Try to get it to happen by January
- Open to suggestions – pass on ideas to Pamela

## Decolonization & Reconciliation training (Peter)

- Big part of work for 4-5 years to come
- Part of our constitution
- Senior staff have been exposed to training, ready for deeper level

## Mural Request (Oliver)

- p.9
- Oliver shared background
- Quarter 1 Cynthia mentioned a grant for mural
- Quarter 2 reached out to artists
- Artist Derrick “Manic”, well known indigenous street artist
- Youth involved and given honorarium
- This community mural has been part of the Skate park committee priority list

## **MOTION TO APPROVE THE CONCEPT AND MANAGEMENT TEAM WILL RESEARCH OPTIONS FOR WHERE THE MONEY COMES FROM.**

**Susanne Dahlin/ Naina Varshney**

**CARRIED**

Abstain – Pamela Dudas

## **4. Old Business**

### Britannia Child Care Hub Review (Jacky)

- Briefing note provided
- Have received \$25,000 grant to hire a consultant to offer structural models and ideas
- Develop a plan to implement strategy
- RFP for consultant will be put out, hope to hire for January
- Work to complete a plan by June

## **MOTION TO APPROVE THE CONSULTANT PROJECT PROPOSAL AS PRESENTED**

**Susanne Dahlin/ Pamela Dudas**

**CARRIED**

## Planning Day (Pamela)

- Saturday November 27
- Raquel sent out survey for feedback on priorities, will compile all results by Nov 21
- Board Development meeting with facilitator on 17<sup>th</sup>
- A lot of info to get through
- Nikki wasn't available to facilitate this year
- Someone from Roots & Rivers will be facilitating
- 9:30am-3:30pm in CFEC
- Focused discussion on Renewal and Child Care
- Break out groups
- Ideas on decolonization
- Really important day and beneficial to our work

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## Britannia Art Gallery Review (Peter)

- p.10-14
- Haruko and Bernadine retired from curator role for the gallery
- Policy on rehiring – review curator position
- \$24,000 is annual budget for the gallery
- Recommendation that Britannia hire a consultant to help with this review
- Up to \$8500 for comprehensive review of gallery operations, etc
- Acting curator and continued expenses
- Budget covered by programming
- Money to come from the Art Gallery budget
- Briefing notes need to include motions with where money to come from so that Board can make informed decisions before voting
- Jeremy will be meeting with Amanda tomorrow
- Draft of first budget created, now need to meet with program areas to see how things connect
- Many departments in Recreation budget that run a deficit and some run profit
- Balance out and hope for surplus between
- Art Gallery important program and fulfills arts goals
- Budget presented at December meeting, Board chance to recommend
- Jeremy will work with Peter and Amanda to fit it in gallery budget
- Defer to bring back if Board needs to approve anything

## Britannia Renewal Master Plan Update (Susanne)

- Black out time from elections is over and official meetings can resume
- Presentation to Vancouver School Board before dissolved
- VSB asked staff to seek funding for their parts of the renewal
- City and VSB meeting coming up
- Whole new municipal leadership to work with
- DPAC would like to be involved in Britannia Renewal discussion
- Recommend finding a Britannia parent that can report to DPAC
- May help lead discussion to get VSB to the table on how to involve elementary and secondary in renewal
- Check with PAC's for interested members

## 5 Year Reconciliation Plan Update (Jeremy)

- Manager of Operational Change position posted and we've received number of good candidates
- Interviews will happen late November/early December
- Hired gardener to support garden around šxwqweləwən
- CCRF grant has posed challenges, trouble receiving 1<sup>st</sup> claim
- Ministry who approved, now a new person not approving
- 75%-25% split – we find funding for other parts
- They look at each individual item on claim, invoice by invoice, applying 75% per item rather than overall invoice
- Funding is area of concern for how to cover costs to reconciliation
- Willing to talk to Ministry staff on funding of reconciliation work
- Grant until March 2023, goal to get claim 1 paid
- Pole coming tomorrow for Darren to carve

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## BREAK

### 5. Partner Reports

Vancouver Park Board (Peter Odynsky)

- p.15-17
- Parade of Lost Souls had over 10,000 attendees through the night
- No complaints so very successful
- Accessibility was good
- Briefing note re: Park Board fees for 2023
- 5% increase will not be confirmed by Park Board until late December
- 2-7% target range
- Asking Board for approval in principal
- Best for operations for our pricing to match Park Board
- Maintain our child & 55+ pricing differences

**MOTION TO APPROVE THE 2023 CHANGES AS RECOMMENDED BY PARK BOARD AND THE IMPLEMENTATION OF THE CHANGES WHILE CONTINUING WITH OUR UNIQUE ADMISSION CRITERIA FOR CHILDREN (6-12) AND SENIORS (55+)**

**Susanne Dahlin/ Naina Varshney**

**CARRIED**

Vancouver Public Library (Randy Gatley)

- Looking for ideas for a new time capsule
- Copy of Renewal Master plan 😊
- Student council can come with ideas
- Messages for the future can be filled out now – visit the library to add your message!
- Send any other suggestions to Randy
- Connecting Kith & Kin returns on Jan 17
- ESL conversation circle going on now
- One on one computer help available
- Additional in person children's programs
- Digital animation
- Trying to start a 55+ program partnership
- Shelter during the day – can't permit to sleep
- How to manage without escalation by offering drinks to help stay awake

Vancouver School Board (Maddie Lafleur)

- Rose at the PAC meeting this evening
- New VSB trustees and waiting to find out who new delegates will be
- Safe and caring school positions
- Reviewing the program in place now
- 620 students is current enrolment, want numbers up higher
- More programs to offer if more students
- King George overflow working with Peter and Tom for youth programs
- Walking school bus program with Grandview to get more kids from catchment and introduce to Britannia site and high school
- Capacity and programming back to 'normal'
- Support for grade 8's

### 6. Admin Reports

Executive Director

- p.18

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## Manager of Administrative Services

- p.19
- financials p.20-35
- back up in surplus
- will dwindle down by end of year
- city budget – over revenue targets not getting hit
- city put hard target of pre-2020
- closures and staffing have constrained revenue
- city seems alright, more concerned with other departments
- discretionary budget still have \$92,000 in expenses, \$57,000 spent so far
- \$5000 to CFEC programs
- Fiscal year ends December 31
- Required to align with City of Vancouver federal & provincial year ends March 31
- Challenge for numbers request from child care money

## Manager of Child Care Services (Jacky Hughes)

- p. 36

## 7. Consent Items

- SEA Committee requesting Board direct management to improve lighting and accessibility of CFEC entrance

### **MOTION TO ACCEPT CONSENT ITEMS AS PRESENTED**

**Susanne Dahlin/ Naina Varshney**

**CARRIED**

### **MOTION TO ADJOURN THE MEETING at 8:22PM**

**Pat Hogan/ Susanne Dahlin**

**CARRIED**