

MINUTES – BOARD



Britannia Board Meeting June 12, 2024

Via Zoom and Conference Room

PRESENT: Adrienne Bale, Margaret Buxton, Tom Chang, Susanne Dahlin, Pamela Dudas, John Flipse, Ariela Friedmann, Pat Hogan, Vera Jones, Norm Leech, Timothy McMillan (VPL), Craig Ollenberger, Nicki Simpson, Terumi Squibb, Naina Varshney

STAFF: Suzette Amaya, Jacky Hughes, Cynthia Low, Marina Montiel-Mahseredjian (recording), Jeremy Shier, Peter Odynsky

REGRETS: Tom Digby (VPB), Maddie Lafleur (VSB), Rose MacKenzie (VSB)

Call to Order

Executive Director Cynthia Low called the meeting to order at 6:06 PM.

Welcome and Land Acknowledgement

Cynthia shared gratitude and acknowledgement of the unceded ancestral lands of the x^wməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlílwəta? (Tseil-Waututh) Peoples.

1. ELECTION OF EXECUTIVE

- **PRESIDENT:** Pamela Dudas
- **VICE PRESIDENT:** Craig Ollenberger
- **TREASURER:** John Flipse
- **MEMBER AT LARGE:** Norm Leech
- **MEMBER AT LARGE:** Ariela Friedmann

2. APPROVAL OF AGENDA

MOTION TO APPROVE AGENDA

Craig Ollenberger/ Susanne Dahlin

CARRIED

3. APPROVAL OF MINUTES

MOTION TO APPROVE THE MINUTES OF May 8, 2024.

Naina Varshney / John Flipse

CARRIED

MINUTES – BOARD



GUEST SPEAKER: MEBRAT BEYENE

Mebrat was invited to speak to the board in support of board development processes and key board duties and responsibilities. This portion of the meeting was closed.

4. PARTNERS' REPORT

a. Vancouver Public Library (Tim M)

The foot count during the month of May is down since tax season has ended. The Kith and Kin program has wrapped for summer and will restart in the winter. On Monday June 17th the Summer Reading Club. Thank you to staff at the Info Centre in particular for their help in coordination. Lastly please come check out the new exhibit in the gallery that opened on June 5th.

5. NEW BUSINESS

a. Conflict of Interest, Board Policies and Committees (Cynthia L)

Tabled.

b. Board Committees & Meeting Dates (Pamela Dudas)

The AGM may be on a different date in 2025. New dates to be proposed by the Board Development Committee.

MOTION TO APPROVE BOARD MEETING DATES AS PRESENTED

John Flipse / Ariela Friedmann

CARRIED

c. RIA Circle guidelines (Suzette A)

Tabled.

d. Policies (Jeremy S)

Two new policies and two policies with recommended updates were submitted for review before the are approved at the September board meeting.

- Newly Created Policies
 - Signing Authority Policy
 - Cash Advance Policy
- Policies with Recommended Updates
 - Whistleblower Policy
 - Staff Credit Card Policy

All the grammar will be corrected before they go to the board of development. Please direct any questions or comments to Jeremy.

e. Scholarships (Jeremy S)

All scholarship awards have been approved from the discretionary budget.

MOTION TO AWARD SCHOLARSHIPS AS BUDGETTED

John Flipse / Nicki Simpson

CARRIED

MINUTES – BOARD



6. OLD BUSINESS

- a. Child Care (Cynthia L)

After meeting with two of the society boards about their amalgamation into the Britannia Child Care HUB, both had the similar concerns regarding staff being retained, their general autonomy, wait lists and going forward how they will be represented at Britannia. A letter of intent by each society is due by August 31, 2024, to go forward with the amalgamation, as their current agreement ends December 31, 2024. Otherwise, their services with Britannia. Date of transfer is not known at this time, we are still working on this with the societies.
- b. Renewal (Susanne)

Last week Susanne, Craig and Pamela met with Sandra Singh. Sandra and Armin Amrolia, (head of the strategic planning team) as a joint leadership team will continue to work and meet with us on a quarterly basis. They stressed to Sandra our need to be part o the 2026 Capital Plan. Sanda acknowledged that the work on the pool and rink needs to be completed and in turn we voiced our concerns about using renewal funds for these repairs. Overall, it was a positive meeting.
- c. 2024 Priorities & Strategic Plan (Cynthia L)

Please see the handout from Cynthia.
- d. Summer Management Priorities (Cynthia L)

During the months of July and August child care will be working on the details of the amalgamation, Jeremy to provide financial analysis. Jacky will be hiring a PA III and Office Support worker to help with the amalgamation. Jeremy is also working on the Grandview Terrace audit and website rebuild. Suzette is working on reconciliACTION and staff training on access and inclusion. Cynthia is working on professional and FUN development.
- e. City Update and request to meet on July 10 (Craig O)

Armin and Sandra plan on attending a special board meeting in July to discuss the renewal and audit. The Mayor's Chief of Staff have been touring Britannia and another walkabout is scheduled for July 5, 2024. A renewal package created by Craig is be used as a key lobbying document. The package will be sent out to city counsellors, user groups and PACs asking them to contact city council on Briannia's behalf and create a flood of community interest and support.

MINUTES – BOARD



7. ADMINISTRATION REPORT

- a. Community Recreation Coordinator (Peter O)
We are researching a new bus as we don't have a working vehicle. We have \$40,000 in the budget to purchase a new bus. To be discussed in the next finance meeting. There has been some progress on the repair of the steam room. Tiles have been ordered and it will potentially reopen in September.
- b. Manager of Administrative Services (Jeremy S)
We are setting up interviews for the position of Head Cashier in early July. Marina M to join the hiring panel. Marina Grzac is set to retire at the end of June and we will be hiring for her role as well. Marina will be very much missed at the front desk. Lastly we got through the rink crisis without throwing the budget.
- c. Manager of Child Care (Jacky H)
We recently had five resignations at Grandview Terrace so we will be recruiting and hiring five new positions.
- d. Manager of Organizational Change (Suzette A)
How can we be champions of change at Britannia? Is our site and our community ready to embrace Reconciliation? How interested are the Board of Management in Reconciliation? Is it safe for Indigenous persons to be in the room? If so, why are they requesting refunds? Suzette posed these and many other probing questions to the board to illustrate that the consistency and stability needed for the Indigenous community requires real commitment from the board. She called out the board to get involved and participate in WCT programs. She also suggested we create a working group to educate longstanding instructors who don't hold these values.

8. CONSENT ITEMS

MOTION TO ACCEPT THE CONSENT ITEMS AS PRESENTED

Craig Ollenberger / Ariela Friedmann

CARRIED

9. ADJORNMENT

MOTION TO ADJOURN

Craig Ollenberger

CARRIED