

**Britannia Board Meeting**

**April 13, 2016**

**Board Room – Information Centre**

**PRESENT:** Gwen Giesbrecht, Susanne Dahlin, John Flipse, Ingrid Kolsteren, Scott -Clark, Craig Ollenberger, Brendan Boylan, Aaron Giesbrecht, Peter Odynsky, Andrew Schofield, Erin Shum

**GUEST:** Sarah Ng

**STAFF:** Cynthia Low, Jeremy Shier, Craig Smith, Kathy Whittam

**REGRETS:** Ye Chu, Jean-Paul Beran, Freya Kristensen, Juan Carlos Maldonado, Alex McKechnie, Tyrus Tracey, Beth Davies, Jennifer Scott

The meeting was called to order by Gwen Giesbrecht, President at 6:06pm

**1. Agenda**

**MOTION: TO APPROVE AGENDA**  
Scott Clark / Craig Ollenberger

**CARRIED**

Agenda Amended:

- Add update Secondary School Inquiry Project, June 2, 2016 to New Business
- Add Planning & Development Committees under Old Business

**2. Approval of Minutes**

**MOTION: TO APPROVE MINUTES FROM March 9, 2016**  
Ingrid Kolsteren/ Aaron Giesbrecht  
**CARRIED**

Amendments:

- In the list of guests Ciskey Huang was misspelled
- Under Committee Reports it was the Art Gallery Opening that had 36 people attend, not the Committee meeting.

**3. New Business**

- a) Inquiry Project – Sarah
- staff and students from Britannia Secondary and Winston Churchill Secondary have continued working together on this project
  - exploring teaching indigenous knowledge in a multicultural environment
  - start with a small group of students and grow it; get a feel for how students identify, and work with teachers who are receptive
  - looking at implementing learning through curriculum

- focus right now is on a “Cultural Be-in Un-ceded Coast Salish Territories” event to happen on June 2<sup>nd</sup> from 3-7pm
- the Cultural Be-in will feature Britannia student, Cultural dancers, school bands from both Secondary schools, Don Fiddler and Shane Point.
- looking for support around Britannia such as having a display in the library, help with promotion, food from Off the Grill
- recreation department is willing and able to help
- students designing posters
- event will be good connection for Reconciliation in Action event coming up Sept 25
- there is funding in Unplanned Special Events budget to contribute

b) AGM – Cynthia

- Femme City Choir performing
- Aboriginal welcome has been arranged
- Most Board members returning
- 7 seats open looking for nominees, there are 5 members returning for re-election
- Contact Cynthia regarding nominees
- Cynthia to visit Theory of Knowledge class to provide orientation to AGM volunteers and speak about organization and Board member opportunities for students
- June 1<sup>st</sup> from 6-9pm is orientation for new Board

c) Britannia Child Care Play Area – Craig

- Briefing note included on p 7
- Thank you to Lorraine Evans and Craig Smith for their work on the briefing note
- Amend budget note to show that all money coming from Britannia Child Care reserves

MOTION:

That the Board approve the \$50 000 from the Britannia Child Care reserves, to be reviewed by the Finance Committee, to build the child care play area.

John Flipse/ Brendan Boylan

CARRIED

## 4. Old Business

a) Board Retreat Follow-up – Cynthia

- revision of Vision Statement is being reviewed by committees and will come back to the Board next month
- summary of action items on p 11

Item #1

- Changes to go to the AGM in May not June
- Youth Matters committee is reviewing the drafted changes.
- Concrete proposal developed by May meeting
- need to vote on extraordinary resolution at the AGM to amend Constitution and by-laws

MOTION

That the Board agree in principle to add to the Society Constitution and By-laws and authorize the Executive review any extraordinary resolutions.

Brendan Boylan/ John Flipse

CARRIED

## Item #2

- Programmers are reviewing the Programming Principals and will meet with working groups to draft final version

## Item #3

- Craig & Freya doing work on the Board Development Working Group to make a presentation to the Board in May

## Item #4

- short form draft example on p 14
- will use short form for committee updates
- example of form in action on p 55

## Item #5

- now including decision/actions on the agenda

## Item #6

- example of the Board to-do list on p15
- will be part of Board package each month

## Item #7

- part of work plan for Cynthia and staff to address

## Item #8

- Peter provided briefing note on p 16-17
- Parks Board reviewing the Leisure Access process, on April 18 will make decision based on staff report

## Item #9

- briefing note on Subsidy Implementation on p 18-19
- most contracts are a 70/30 split of revenue with instructors
- staff will come back with full report and motion for review
- broad impacts for all people who need subsidy, including working poor

## MOTION

That the staff make sure instructors are being paid full for programs by September 2016, and report back on previous impacts to instructors.

Ingrid Kolsteren/ Suzanne Dahlin

CARRIED

## b) Surplus Policy – Jeremy

- revised Annual Surplus Policy handout provided

## MOTION

That the Britannia Board approves the Annual Surplus Policy, and directs staff to implement the terms of the Policy immediately.

John Flipse/ Craig Ollenberger  
Opposed: Scott Clark, Brendan Boylan

CARRIED

- c) Carving Pavilion – Cynthia
  - New project to be launched in June
  - glass roof will be covered by VSB \$25 000, Vancity \$15 000, and Britannia Capital funds for \$20 000.
  - will be installed within 3 months
  
- d) Britannia Renewal – Suzanne
  - joint RFP for consultant being drafted with COV
  - end of April the RFP will be out
  - end of May consultant to be in place
  
- e) Planning & Development Committees – Suzanne
  - draft terms of reference provided for Planning & Development Committee, and Strategic Planning Subcommittee of the Planning & Development Committee

## MOTION

That the Board approve the Planning & Development Committee, and the Strategic Planning Subcommittee of the Planning & Development Committee terms of reference.

Brendan Boylan/ Craig Ollenberger

CARRIED

## 5. Correspondence Report

## 6. Partners' Reports

### Vancouver Park Board

– Peter:

- report included p 23-27
- Britannia has a new sign for our site as a Danger Zone Hub
- COV put up the signs before community consultation on what kind of hub we'll be
- consultation in May. The sign will be covered until then.
- highlights from report include:
  - a new Native Plants Garden around the Carving Pavilion
  - another successful YOUNique conference was held last weekend, and next year will work with Britannia Secondary to improve attendance and avoid communication gaps
  - Micro Footie season soon to begin, with game day at the Empire Fields this year

- Erin:

- update on the renewal of Clark Park
- Concession stand review, open to new ideas for food
- Commercial Drive officially designated as Little Italy

### Vancouver Public Library

- no report

### Vancouver School Board – Andrew

- grade 10 student won National Science Competition, asked to present at a conference at UBC
- auto shop student took gold at a competition

- grade 11 student won award from Business Council of BC on Public Speaking
- there are 114 students in catchment but won't all come to Britannia. Expecting maybe 90 kids total. 132 graduating this year
- not as many families with rising housing prices and safety perceptions of the site
- creating a learning commons in the school
- Planning & Development Committee would like to spotlight some students on the Britannia Renewal site

## **Community Education**

- no report

## **7. Committee Reports**

### **a) Executive Committee – Gwen**

- working on action plan from retreat
- draft for May

### **b) Finance Committee – John**

- briefing note included p 28
- no questions on financials

### **c) Board Development – Cynthia**

- reviewed retreat notes
- no long term planning at this point
- preparing for AGM

### **d) Arts & Culture Committee – Ingrid**

- Solstice Coffee Shop was well attended with 250 people showing up over 3 hours, standing room only
- interviewing for artist in residence
- 21<sup>st</sup> Annual Stone Soup on May 7<sup>th</sup>
- there will be a table for Board members/Planning & Development

### **e) Pool & Fitness Committee – Cynthia**

- the Women's Only time Saturday mornings in the Fitness Centre, has been reviewed and found to still be relevant for our membership

### **f) Planning & Development Committee – Suzanne**

- covered all updates under Old Business

### **g) Youth Committee – Aaron**

- turnout for their transition program has brought out a few Britannia students, and others from surrounding schools
- began with a tour of the whole site, and get to know you activities. Have had a cooking class.
- learning advocacy on eating disorders

**8. Administrative Reports**

**Executive Director – Cynthia**

- Report in package p 57
- Included with report is a draft Terms of Reference for Elder in Community, a pilot project for the Britannia Campus
- The Elder in Community will work with all areas and committees to help ensure a culturally affirming environment
- Came from services on site and an ad-hoc committee including the schools, UNYA, and Vancouver Native Health

**Manager of Administrative Services – Jeremy**

- Report included p 61
- First financials for February 29 2016
- Overall surplus year-to-date is \$157,633
- March gaming grants approved by the Ministry, majority for youth programs & services

**Manager of Child Care Services – Craig**

- Report included p 63
- April 22 hosting a Professional Development Day with workshops focusing on Communications through Play.
- Assisting all Boards with long term planning for each centre.

MOTION: to receive reports  
Craig Ollenberger/ Scott Clark

CARRIED

MOTION: TO ADJOURN AT 8:35pm  
Ingrid Kolsteren/ Craig Ollenberger

CARRIED